REFERENCE SERVICES

When you need the facts – for home, for school, or for work – count on the Library. You can ask for assistance at the Circulation Desk.

The Chat-with– Librarian service is also available via the website and enables you to get live one-on-one help from a librarian via chat, text, or email.

Our Library also offers many E-Resources most of which can be accessed from any Internet accessible computer. Please visit http://mnl.mclinc.org/esources/ to see the list of research databases available. For assistance in using these resources, please contact the Library. If the Library does not own the book or article you need, we can request it from a Library outside our system via our Interlibrary Loan service.

YOUTH SERVICES

PVL has a collection of books, DVDs and other materials for Children and Teens. Outstanding programs for children and families are offered at PVL and throughout the county libraries. Please check out our online events calendar at <u>http:// www.pvlibrary.net/events/</u> for lively and engaging programs.

School/Preschool/Daycare Visits:

Please contact PVL for information about Library staff visiting schools for storytelling or book-talk programs, or to schedule a field trip to the Library.

To find out what's going on – visit the Library, go to <u>www.pvlibrary.net</u>, like us on Facebook or follow the library on Instagram - #perkvallib Sign up for the Library's monthly email newsletter at www.pvlibrary.net

Library Hours

Monday 10:00am-8:00pm Tuesday 10:00am-8:00pm Wednesday 10:00am-5:00pm Thursday 12:00-8:00pm Friday 10:00am-5:00pm Saturday 10:00am-2:00pm Closed Sunday

Perkiomen Valley Library Local Service Area*

Borough of Schwenksville Borough of Collegeville Borough of Trappe Perkiomen Township Lower Frederick Township Skippack Township Upper Salford Township *as a branch on Montgomery County -Norristown Public Library Perkiomen Valley Library serves all Montgomery County residents.

Find us on Facebook

HALL RENTAL

PVL's social hall, aka Auditorium, is ideal for meetings and special events (birthday, bridal shower, reunion & more) Contact the Library for details.

Perkiomen Valley Library

at Schwenksville



A Branch of Montgomery County – Norristown Public Library

290 Second Street Schwenksville, PA 19473 610-287-8360

www.pvlibrary.net



LIBRARY CARD

Library cards are free to residents of the Perkiomen Valley and are good at any library location in the Montgomery County-Norristown Public Library network (MCLINC) and through Access Pennsylvania (a state-wide Library network) a majority of Pennsylvania libraries. A photo ID and verification of address is required. A parent's or quardian's permission is required for children under the age of 18. There is a \$3 charge to replace a lost card. An online account provides you with immediate access to online research databases. You will need to visit the Library and provide your library card or Photo ID to borrow materials.

CHECK-OUTS

Patrons may have up to 500 items checked out at one time. The loan period for most materials is 3 weeks. Exceptions are as follows:

Magazines - 1 week

Lucky Day Books - 1 week (no renewal)

T-Mobile Hotspots - 2 weeks (no renewal)

DVD rentals – 3 weeks, New titles are 1 week.

Reference materials are only available for in-Library use.

Interlibrary Loan materials may have a different loan period.

RENEWING

Materials may be renewed for two additional loan periods if they are not on hold for another patron. Materials can be renewed online in the My Account page on the website, by phone, or in person. Most items are available for auto-renewals. Review your account to confirm items have been renewed. **Interlibrary Loan materials from outside the county cannot be renewed.**

HOLDS

Materials that are in our catalog may be placed on hold. The Library will notify you when the material is available and will hold it for a maximum of 7 days. Placing holds may be done from any Library location, by phone, or via the web through our online catalog. You will need your Library card number (Patron ID) to place items on hold.

RETURNING

Library materials may be returned to any Montgomery County Library. Libraries have book drops for use when the Library is closed. Note: book drops are for library materials only. (Donations are only accepted during library hours.)

OVERDUE/LOST MATERIALS

Overdue fines are charged to encourage the prompt return of materials. Fines vary, based on the item. Fine rates are set by the owning library. Interlibrary fines for overdue items may vary.

Fines for items owned by PVL: DVDs accrue \$2 per day up to 7 days, adult materials are 15¢ per day, and juvenile materials are 10¢ per day. Patrons are responsible to pay the cost of materials that are damaged, lost, or never returned, plus any applicable charges. Fines exceeding \$29.99 will stop library privileges.

ACTIVATING YOUR LOAN HISTORY

The computerized catalog has the ability to keep a record of all items borrowed on a patron's card. This is only activated after a patron requests this at the Circulation Desk. Once activated, a list of items borrowed can be viewed from the My Account feature of the websites. In order to deactivate this service, please speak with a staff member.

COMPUTER USE

Computers for public use are available with MS Office and Internet access and access is free to patrons and quests. WiFi is also available. The length of computer sessions is limited. The sign-in software will automatically close at the end of a session. You will be given a ten minute warning to give you time to save or print you work before time expires, in order to avoid losing your work. The computers will automatically shut down 10 minutes before Library closing time. Printing is available from all public internet computers. The cost is 15¢ per page for black & white printouts. Patrons should see a staff member before logging in if they need to take a test or fill out a form that requires extended computer time.

DIGITAL MATERIALS

Downloadable e-books, audiobooks and magazines are available via our website at <u>https://montcolibs.overdrive.com/</u>. Sign in with your Library card number. Digital checkouts expire at the end of the loan period. There is a 10 item checkout limit for digital books. (These checkouts do not count toward the 500 item limit on physical items.) More online databases are available at: http://mnl.mclinc.org/esources/

Memorial/Honor Books – Remember someone special! With your tax deductible contribution, the Library will buy one or more books and insert a commemorative plate including the name of the honoree. The Adopt-A-Book form can be found on our website donations page at: <u>http://www.pvlibrary.net/</u> <u>donations/</u>

Outreach – contact the branch manager about outreach possibilities.